

**AGENDA**  
**ACTION MEETING OF THE BOARD OF EDUCATION**  
**FRANKLIN TOWNSHIP PUBLIC SCHOOLS**  
**FRANKLIN MIDDLE SCHOOL CAFETERIA**  
**SEPTEMBER 26, 2013 – 7:30 P.M.**

**CALL OF ROLL**

Mr. Richard E. Arline  
Mr. Delvin Burton  
Mr. Thomas J. Lewis  
Mrs. Eva M. Nagy, Vice President  
Dr. Julia Presley, President

Mr. Richard Seamon  
Ms. Keisha Smith-Carrington  
Mr. Robert T. Trautmann  
Mrs. Betty Whalen

Mr. Edward Q. Seto, Superintendent of Schools  
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary  
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction  
Mrs. Gail Reicheg, Director of Personnel  
Ms. Lynne Crawford, Director of Pupil Personnel Services  
Mr. Orvyl Wilson, Director of School Management

\_\_\_\_ Members of the Public

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on August 23, 2013. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

***DISTRICT GOALS***

***CURRICULUM AND INSTRUCTION:*** To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.

***COMMUNICATIONS AND PUBLIC ENGAGEMENT:*** To promote community engagement and effective communication to and from all stakeholders.

***CULTURE AND CLIMATE:*** To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.

***FACILITIES:*** Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.

**I. Action to Adopt the Agenda**

Moved:

Seconded:

\_\_\_\_\_  
Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**II. Superintendent's Report****III. Board President's Report****IV. Comments From The Public** *(5 minutes per speaker - any topic)***V. New Business**

<b>M-1 Minutes of Board Meetings</b>
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Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- |                    |              |               |
|--------------------|--------------|---------------|
| a. July 25, 2013   | Confidential | Exhibit M-1.a |
| b. August 22, 2013 | Action       | Exhibit M-1.b |
| c. August 22, 2013 | Confidential | Exhibit M-1.c |

\_\_\_\_\_  
Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

<b>Administration</b>
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**A-01 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

**Whereas**, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

**Whereas**, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**Whereas**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**Whereas**, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

**Resolved**, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**Resolved**, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**A-02    National Principals Month - October 2013**

Moved:

Seconded:

**WHEREAS**, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

**WHEREAS**, principals are responsible for providing instructional leadership and professional management in our schools; and

**WHEREAS**, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

**WHEREAS**, principals are dedicated to their students' ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

**WHEREAS**, principals are responsible for the safety of their students and staff and the security of the school; and

**WHEREAS**, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

**WHEREAS**, principals are key to implementing state and federal education reforms in New Jersey; and

**WHEREAS**, principals lead the way in making schools accountable to students, parents, the community and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

**WHEREAS**, the month of October 2013 has been declared "National Principals Month" and is dedicated to recognizing the significant contributions of our nation's principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

**WHEREAS**, the Franklin Township Board of Education recognizes and appreciates the skills, dedication, and commitment of the principals of the Franklin Township Public Schools and the challenges they face daily; now therefore be it

**RESOLVED**, that the Franklin Township Board of Education recognizes and commends the principals of Franklin Township Public Schools for their continued service to our children.

\_\_\_\_\_  
Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**A-03 Accept a Donation**

Moved:

Seconded:

Accept, with appreciation, the following donation:

A donation in the amount of \$1,000 from the Wells Fargo Bank Foundation Community Partners Program to be applied to the Franklin High School Boys Basketball program.

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**A-04 Policy Revisions – 2nd Reading and Adoption**

Moved:

Seconded:

Approve the second reading and adoption of revisions to the following Policies as detailed in the exhibits attached hereto and made a part of the minutes.

- a) Policy No. 4111 Recruitment, Selection and Hiring of Professional Staff (Exhibit A-04.a)
- b) Policy No. 6145 Extracurricular Activities (Exhibit A-04.b)

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**A-05 Policy Revisions – 1st Reading**

Moved:

Seconded:

Approve the first reading of revisions to the following Policies as detailed in the exhibits attached hereto and made a part of the minutes.

- a) Policy No. 2130 Administrative Staff (Exhibit A-05.a)
- b) Policy No. 3542 Food Services (Exhibit A-05.b)

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**A-06 Policy Yearly Re-adoption**

Moved:

Seconded:

Approve the yearly re-adoption to the following Policy as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-06)

Policy No. 6171.3 At-Risk and Title I

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**A-07    Accept District Action Plans**

Moved:

Seconded:

Accept District Action Plans for the 2013-2014 school year.

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**A-08    APPROVE ENERGY SAVINGS PLAN AND ENERGY REDUCTION PLAN AND AUTHORIZE CERTAIN ACTIONS NECESSARY FOR IMPLEMENTING THE PLANS**

Moved:

Seconded:

**Whereas**, The Board of Education of the Township of Franklin in the County of Somerset, NJ (the "Board of Education" or the "School District") previously decided to investigate implementation of an energy savings improvement program and hired the firms of Dome Tech and Concord Engineering (the "Energy Audit Firms") to conduct energy audits of the School District facilities, and the Energy Audit Firms conducted the audits and delivered to this Board of Education energy audit reports with respect to the School District facilities; and

**Whereas**, the Board of Education determined to develop and implement an energy savings improvement program with the assistance of the School District Architect, SSP Architectural Group, Inc. ("SSP"), Pennoni Associates as project engineer ("Pennoni") and Tozour Energy Services, whom the District hired to serve as its energy savings consultant ( the "Energy Consultant"); and

**Whereas**, with the assistance of SSP, Pennoni and its Energy Consultant, the Board of Education and its professionals have develop a proposed Energy Savings Plan and Energy Reduction Plan submitted at this meeting; and

**Whereas**, this Board of Education has advertised for and received bids to select a third party engineer (the "Verification Agent") to verify the energy savings to be realized through the proposed Energy Savings Plan and Energy Reduction Plan, which will issue a verification report, verifying the savings to the satisfaction of the School District's Energy Consultant and the Board Public Utilities ("BPU"); and

**Whereas**, after reviewing the proposed plans, this Board of Education, subject to such third party verification and any required BPU approval, has determined that the energy savings generated from reduced energy use from the program will be sufficient to cover the cost of the program's energy conservation measures set forth in the proposed Energy Savings Plan and Energy Reduction Plan, and has determined that it is in the best interest of the School District to approve and adopt the Energy Savings Plan and the Energy Reduction Plan for the School District, subject to the necessary verification and, if required, BPU approval, and thereafter to implement the plans pursuant to N.J.S.A. 18A:18A-4.6; and

**Whereas**, upon verification and receipt of any required BPU approval, the Energy Savings Plan and the Energy Reduction Plan must be posted on the Board of Education's website and submitted to the Board of Public Utilities for posting on its website; and

**Whereas**, by future action, The Board of Education expects to determine whether to finance the program thorough an energy savings lease purchase agreement or the issuance of energy savings obligations to be authorized as refunding bonds pursuant to N.J.S.A. 18A:18A-4.6(c)(3) and 18A:24-61.1 *et seq.*, and

**Whereas**, the Board of Education wishes to authorize additional actions necessary to further implementation of the energy savings program and application for various grants and subsidies expected to be available for reduction of the costs of the program; Now, Therefore,

**Be It Resolved** by the Board of Education of the Township of Franklin in the County of Somerset, NJ as Follows:

Section 1. The Energy Savings Plan and the Energy Reduction Plan are hereby approved and adopted, subject to verification by the third party Verification Agent and, if required, approval of the BPU, in substantially the form set forth at this meeting with such insubstantial changes as may be recommended by the Verification Agent and approved by the School District's Energy Consultant, SSP, Pennoni and the Assistant Superintendent for Business/Board Secretary.

Section 2. The Assistant Superintendent for Business/Board Secretary is hereby directed to arrange to have the Energy Savings Plan and the Energy Reduction Plan submitted to the Board of Public Utilities for posting on its web site and shall post the Energy Savings Plan and the Energy Reduction Plan (together, the "Plans") on this School District's Website in accordance with N.J.S.A. 18A:18A-4.6(c)(3).

Section 3. SSP and Pennoni are hereby authorized to submit the Plans to the Verification Agent for review and verification and, if applicable, to BPU for review and approval.

Section 4. SSP and Pennoni are hereby authorized and directed to submit the Energy Reduction Plan to the BPU for advancement in the Pay for Performance (P4P) program and to take other actions necessary to obtain other available funding.

Section 5. SSP and Pennoni are hereby authorized and delegated the responsibility to prepare the plans and specifications for the improvements required for implementation of the Energy Savings Plan and the Energy Reduction Plan in consultation with and under the supervision of the Assistant Superintendent for Business/Board Secretary, in accordance with the requirements of N.J.S.A. 18A:18A-16.

Section 6. The Board President, the Superintendent of Schools, the Assistant Superintendent for Business/Board Secretary, SSP, Pennoni, Bond Counsel and other appropriate representatives of the Board of Education (the "Board Representatives") are hereby authorized to submit any educational plans to the extent required and the schematic plans for the improvements necessary for the Plans (the "Projects"), and such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of such plans and each of the Projects as an "other capital project" and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-3.1, N.J.A.C. 6A:26-3.12, N.J.A.C. 6A:26-2.3 and 6A:26-2.1(f).

Section 7. The Board Representatives are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary.

Section 8. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. The Board President, Assistant Superintendent for Business/Board Secretary or other Board Representative are authorized and directed to execute all such applications necessary for the implementation of this resolution, the Plan and the Projects.

Section 9. The Board of Education hereby declares the intent of the Board of Education to issue tax exempt obligations to provide for funding as may be deemed necessary in a subsequent resolution of this Board of Education and to use the proceeds to pay or reimburse any expenditures for the costs of the energy conservation measures in an amount not exceeding \$200,000 until the actual amount of such funding is determined. This Section 3 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

<b>Business</b>
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**B-01    Warrants & Payrolls**

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$9,982,032.70 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$55,034.17 for the month of August, 2013. (Exhibit B-01.b)

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**B-02    Transfer of Funds**

Moved:

Seconded:

Approve Account Transfers No. 2 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**B-03    Financial Reports**

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (August)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (August)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (August)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (August)

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**B-04    Board of Education Monthly Certification**

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of August 31, 2013 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**B-05 Contract Approval** *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. An agreement with Eden Institute/Autism Services, Princeton, NJ for BCBA (Board Certified Behavior Analyst) in-class consultation/training for teachers and paraprofessionals to support special education students' needs and meetings with Child Study Team members from September 9 – December 31, 2013, at a rate of \$150 per hour, not to exceed \$9,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.a.)
- b. An agreement with Bayada Nurses, Inc., North Brunswick, NJ for nursing services during the 2013 Extended Year Program, July 1, 2013 – August 30, 2013, at a rate of \$52.50 per hour for an RN and \$42.50 per hour for an LPN – not to exceed \$35,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.b)
- c. An agreement with Bayada Nurses, Inc., North Brunswick, NJ for nursing services from September 5, 2013 – June 30, 2014, at a rate of \$52.50 per hour for an RN and \$42.50 per hour for an LPN – not to exceed \$170,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.c)
- d. A joint transportation contract receivable with Hillsborough Board of Education from September 10, 2013 – June 30, 2014 for one (1) student attending Bishop George Ahr High School, Piscataway, NJ, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.d)
- e. A joint transportation contract receivable with North Brunswick Board of Education for the 2013-14 school year for three (3) students attending Immaculata High School, Somerville, NJ identified as Contract NBIH-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.e)
- f. A joint transportation contract receivable with Hillsborough Board of Education for the 2013-14 school year for three (3) students attending St. Joseph High School, Metuchen, NJ identified as Contract HBSJ-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)
- g. A joint transportation contract payable with North Brunswick Board of Education for the 2013-14 school year for seventeen (17) students attending St. Joseph High School, Metuchen, NJ, identified as Contract NBSJ-14P, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.g)
- h. A joint transportation contract receivable with Piscataway Board of Education for the 2013-14 school year for one (1) student attending St. Augustine of Canterbury, Kendall Park, NJ, identified as Contract PSTA-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.h)
- i. A joint transportation contract receivable with Piscataway Board of Education for the 2013-14 school year for one (1) student attending Thomas Edison EnergySmart Charter School, Somerset, NJ identified as Contract PTEC-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.i)
- j. A joint transportation contract receivable with South Brunswick Board of Education for the 2013-14 school year for one (1) student attending Immaculata High School, Somerville, NJ identified as Contract SBIH-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.j)



- k. Transportation contracts for the 2013-2014 school year to Mercy Transportation, Monmouth Junction, NJ and First Student, Inc., Hillsborough, NJ on the basis of the lowest responsible bid opened August 20, 2013, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.k)
- l. A proposal with Design Resources Group, Architects, AIA (DRG), Piscataway, NJ for additional architectural services for district-wide security upgrades at Sampson G. Smith School for \$5,500 plus reimburseable expenses, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.l)
- m. A transportation contract payable with North Brunswick Board of Education for the 2013-2014 school year for five (5) students attending Bishop George Ahr High School, Piscataway, NJ, identified as Contract NBBA-14P, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.m)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

#### **B-06 Modify Long-Range Facilities Plan**

Moved:

Seconded:

Approve the modification of the district's Long-Range Facilities Plan to update the Proposed PK-5 Elementary School at the Claremont Road property.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

#### **B-07 Contract Award – Independent Third Party Verification of the Energy Savings Plan**

Moved:

Seconded:

Award a contract to DLB Associates, Eatontown, NJ to act as an independent third party in connection with the verification of the energy savings plan based on the Request for Proposals received on September 19, 2013, in the amount of \$6,900 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-07)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

#### **B-08 Special Education Medicaid Initiative (SEMI) Action Plan**

Moved:

Seconded:

Approve the Special Education Medicaid Initiative (SEMI) Action Plan, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-08)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

#### **B-09 Change Orders**

Moved:

Seconded:

- a. Ratify the approval of Change Order No. 1 to Open System Integrators, Inc., Manalapan, NJ, for security system installation at Sampson G. Smith School for an amount of \$33,256.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09.a)

- b. Ratify the approval of Change Order No. 5 to A-Tech Concrete Co., Inc., Edison, NJ, for track and field equipment training/testing for an amount of \$6,776.24 which will be taken from the allowance, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09.b)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

## Curriculum and Instruction

### **C-01 Out of District Students, School Year 2013-2014**

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

### **C-02 Field Trip Destinations**

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

### **C-03 Approve Supplemental Programs**

Moved:

Seconded:

Approve the following supplemental programs for LLD and Autism Classes grades PreK-5 to commence with the 2013-2014 school year:

- a) Reading A-Z
- b) Project Read
- c) Touch Math
- d) Verbal Behavior Milestones Assessment and Placement Program (VB MAPP)
- e) Boardmaker Plus

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

<b>Personnel</b>
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**P-01    Contract Approval**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve an individual employment agreement with a non-aligned District administrative staff member from September 11, 2013 through June 30, 2014.

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**P-02    Superintendent's Contract**

Moved:

Seconded:

Motion to provide notice to the Superintendent of Schools, Edward Q. Seto, that his contract will not be renewed beyond June 30, 2014.

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**P-03    Personnel Report No. 6, dated September 26, 2013**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 6, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-03)

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**Note:** Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

**Alternate Location****Confidential Session (if deemed necessary)**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

Returned to open session at \_\_\_\_\_ PM.

## **VI. Adjournment**

Moved:

Seconded:

Action to adjourn.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley